Advisory Board of Athletic Trainers July 21, 2005, 9:00 a.m. Alief Hastings High School, Field House 12350 High Star Street Houston, Texas 77072

Minutes

Board Member Present:

Natalie Steadman, Professional Member T. Ross Bailey, Professional Member Michael Waters, Professional Member

Board Member Absent:

Lawrence Sampleton, Jr., Public Member

Staff Present:

Bill Wissen, Executive Secretary Elizabeth Hoffman, Associate Executive Secretary Heather Muehr Melissa Utpadel David Richards

Guest Present:

None

Agenda Item 1 was the call to order at 9:00 a.m. by Ms. Steadman.

Agenda Item 2 was the introduction of board members, staff, and guests. No guests were present.

Agenda Item 3 was public comment. There was no comment.

Agenda Item 4 was the discussion and possible action concerning absent board members. No action was taken.

Agenda Item 5 was the approval of the minutes from the February 7, 2005 meeting. A motion was made by Mr. Bailey to approve the minutes as amended. The motion was seconded and passed unanimously.

Agenda Item 6 was the chair report. Ms. Steadman discussed the meeting of the Council of Independent Board Chairs and the upcoming BOC Conference in Omaha, Nebraska.

Agenda Item 7 was the staff report concerning general program information and operations. Ms. Muehr discussed the most recent examination statistics. There was discussion concerning the number of examinees that each test site can accommodate. Ms. Muehr also talked about recent program changes, Sunset Commission recommendations for other independent boards, designing a jurisprudence exam, using the BOC examination, and board member training regarding open records and open government. Ms. Muehr provided an update on the progress of the Regulatory Automation System. She also discussed the 5% cut in appropriated funds and provided information concerning increasing travel and salary related expenses and how the Professional Licensing and Certification Unit planned to cover the cut and increased costs. Ms. Muehr provided information concerning the customer service group and the number of phone calls received per month. Ms. Muehr reminded the members to complete the performance evaluation form that they received.

Agenda Item 8 was the Education Committee report. The committee has two vacancies that need to be filled. There was discussion concerning possible candidates. The next meeting will be in September or October 2005. No action was taken.

Agenda Item 9 was the Executive Secretary's report. Mr. Wissen reported that 60 licenses had been approved since the last meeting. No action was taken.

Agenda Item 10 was the Continuing Education Committee report. Ms. Hoffman reported that four or five continuing education courses had been received and approved since the last meeting. No action was taken.

Agenda Item 11 was the discussion and possible action concerning comments to the proposed amendments to 22 Texas Administrative Code, Chapter 871, concerning the regulation of athletic trainers. A motion was made by Mr. Bailey to accept the responses to the comments. The motion was seconded and passed unanimously.

Agenda Item 12 was the discussion and possible action concerning final adoption of proposed amendments to 22 Texas Administrative Code, Chapter 871 concerning the regulation of athletic trainers. A motion was made by Mr. Waters to approve the adoption of the rules. The motion was seconded and passed unanimously.

Agenda Item 13 was the discussion and possible action concerning contracts for FY 06. A motion was made by Mr. Bailey to accept the contracts. The motion was seconded and passed unanimously. Ms. Steadman stated that she would like the board members to attend the next meeting of the Education Committee.

Agenda Item 14 was the election of officers. Ms. Steadman made a motion to elect Mr. Bailey as the vice-chair, and Mr. Waters as the secretary. The motion was seconded and passed unanimously.

Agenda Item 15 was the announcement of the conjunction with the Education Committee me	ne next meeting date. The next meeting will be held in eeting.
Agenda Item 16 was adjournment. The meeting was adjourned at 10:39 a.m.	
N	atalie Steadman, Chair
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